

Humanities Initiatives Sample Budget

[See Budget Instructions \(PDF\)](#)

Applicant Institution:

Project Director:

Project Grant Period: 1/1/2015 - 12/31/2017

	Computational Details/Notes	(notes)	Year 1	(notes)	Year 2	(notes)	Year 3	Project Total
			1/1/2015 - 12/31/2015		1/1/2016 - 12/31/2016		1/1/2017 - 12/31/2017	
1. Salaries & Wages								
Project Director	Academic year salary: \$50,000/year	10%	\$5,000	10%	\$5,000	10%	\$5,000	\$15,000
Secretary	Calendar year salary: \$26,000	10%	\$2,600	10%	\$2,600	10%	\$2,600	\$7,800
Faculty Participation Stipends	\$150/day x 10 faculty x 20 days	15 days	\$22,500	3 days	\$4,500	2 days	\$3,000	\$30,000
2. Fringe Benefits								
Project Director	26% of funded portion of salary		\$1,300		\$1,300		\$1,300	\$3,900
Secretary	26% of funded portion of salary		\$676		\$676		\$676	\$2,028
3. Consultant Fees								
Professor Smith	\$750/day	3 days	\$2,250					\$2,250
Professor Jones	\$500/day			2 days	\$1,000			\$1,000
Professor Ramirez	\$500/day	3 days	\$1,500					\$1,500
Professor Lee	\$750/day					2 days	\$1,500	\$1,500
4. Travel								
Project Director	City to Washington DC for project directors' meeting (airfare \$800/ hotel \$400/per diem \$200)		\$1,600					\$1,600

Professor Smith	City to City (3 days@ \$50/day airfare \$600/ hotel \$300/per diem \$150)		\$1,050					\$1,050
Professor Jones	City to City (2 days@ \$50/day airfare \$800/hotel \$200/per diem \$100)				\$1,100			\$1,100
Professor Ramirez	City to City (3 days@ \$50/day airfare \$500/ hotel \$300/per diem \$150)		\$950					\$950
Professor Lee	City to City (2 days@ \$50/day airfare \$700/ hotel \$200/per diem \$100)						\$1,000	\$1,000
5. Supplies & Materials								
Project-related books for library			\$1,000					\$1,000
Books for participants (selected titles) 10 sets @ \$200/set			\$2,000					\$2,000
6. Services								
Photocopying			\$100		\$50		\$50	\$200
Telephone			\$100		\$100		\$100	\$300
Digital and website support			\$3,550					\$3,550
7. Other Costs								
Participation stipends for faculty not employed at applicant institution	\$150/day x 3 faculty x 1 day		\$450					\$450
8. Total Direct Costs	Per Year		\$46,626		\$16,326		\$15,226	\$78,178

9. Total Indirect Costs	Per Year		\$10,724		\$3,755		\$3,502	\$17,981
Indirect Cost Calculation: a. Rate: 23% of direct cost per year. b. Federal Agency: NSF c. Date of Agreement: 12/3/2013								
10. Total Project Costs (Direct and Indirect costs for entire project)								\$96,159
11 Project Funding								
a. Requested from NEH	Outright:							\$96,159
	Matching Funds:							\$0
	Total Requested from NEH:							\$96,159
b. Cost Sharing	Applicant's Contributions:							\$0
	Third Party Contributions:							\$0
	Project Income:							\$0
	Other Federal Agencies:							\$0
	Total Cost Share:							\$0
12. Total Project Funding								\$96,159